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DATE: 15 November 2016

To: Members of the

**EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Simon Fawthrop (Chairman)
Councillor Keith Onslow (Vice-Chairman)
Councillors Nicholas Bennett J.P., Ian Dunn, Judi Ellis, Ellie Harmer,
William Huntington-Thresher, David Livett, Russell Mellor, Alexa Michael,
Tony Owen, Sarah Phillips, Michael Rutherford, Stephen Wells and Angela Wilkins

A meeting of the Executive and Resources Policy Development and Scrutiny
Committee will be held at Bromley Civic Centre on **WEDNESDAY 23 NOVEMBER
2016 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

*Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>*

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to the Chairman of this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 17th November 2016.

4 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 12TH OCTOBER 2016 (EXCLUDING EXEMPT ITEMS) (Pages 5 - 16)

5 MATTERS ARISING FROM PREVIOUS MEETINGS (Pages 17 - 20)

6 FORWARD PLAN OF KEY AND PRIVATE DECISIONS (Pages 21 - 40)

HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT

7 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to the Resources Portfolio Holder must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 17th November 2016.

8 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY

The Resources Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a TREASURY MANAGEMENT - PERFORMANCE Q2 2016/17 & MID-YEAR REVIEW_(Pages 41 - 60)

HOLDING THE EXECUTIVE TO ACCOUNT

9 SCRUTINY OF THE LEADER OF THE COUNCIL

10 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS (Pages 61 - 64)

POLICY DEVELOPMENT AND OTHER ITEMS

11 WORK PROGRAMME 2016/17 (Pages 65 - 70)

PART 2 AGENDA

12 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

- | | | |
|-----------|--|---|
| 13 | EXEMPT MINUTES OF THE MEETING HELD ON 12TH OCTOBER 2016 (Pages 71 - 76) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| 14 | PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |

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EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 12 October 2016

Present:

Councillor Simon Fawthrop (Chairman)
Keith Onslow (Vice-Chairman)
Councillors Julian Benington, Nicholas Bennett J.P.,
Kim Botting FRSA, Ian Dunn, Judi Ellis, Ellie Harmer,
William Huntington-Thresher, David Livett, Russell Mellor,
Alexa Michael, Tony Owen, Stephen Wells and
Angela Wilkins

Also Present:

Councillor Graham Arthur, Councillor Peter Morgan and
Councillor Pauline Tunncliffe

359 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from Cllr Sarah Phillips (replaced by Cllr Kim Botting), Cllr Michael Rutherford (replaced by Cllr Julian Benington), and Cllr Stephen Carr.

360 DECLARATIONS OF INTEREST

Cllr Simon Fawthrop declared an interest at item 10 of the agenda by virtue of his employment by British Telecom and left the room during discussion of the item.

Cllr Onslow also declared an interest in view of his part employment (two days per week) by the Royal Borough of Greenwich and by virtue of being a former employee of Zurich Municipal Insurance.

361 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions had been received.

362 MINUTES OF THE MEETING HELD ON 7TH SEPTEMBER 2016

In agreeing the minutes Members enquired on the progress of various actions.

In the third paragraph of Minute 352 (Scrutiny of the Chief Executive) it was highlighted that new contracts guidance was to be issued to staff; in this

context, officers would arrange for the guidance to be copied to Committee Members for information.

From Minute 352 the Vice-Chairman also highlighted that he had requested a paper copy of the risk registers, suggesting that the Audit Sub-Committee look at the process of putting risk registers together. In highlighting the action, the Vice-Chairman enquired whether there had been any report back from the Audit Sub-Committee; to provide an update, Democratic Services would make enquires and circulate any information to Committee Members.

Concerning Minute 358 a Member expected to see further detail in Part 2 – this was noted and would be looked at for future minutes – and for Minute 354 Cllr Bennett reminded that a breakdown of fees paid to Colliers had not yet been provided. (*Democratic Services Note: information was subsequently provided to Cllr Bennett on 17th October 2016*).

RESOLVED that the minutes of the meeting held on 7th September 2016 be confirmed.

363 MATTERS ARISING FROM PREVIOUS MEETINGS
Report CSD16137

The Committee received an update on matters arising from previous meetings.

364 FORWARD PLAN OF KEY DECISIONS

Members considered the Forward Plan of Key decisions as first published on 19th September 2016.

A Member highlighted that the Forward Plan excluded reference to a proposed decision on a new Parking Services contract, the decision expected to be made at the Executive's meeting on 30th November 2016. It was confirmed that the tender process was at evaluation stage and a report on outcomes would be seen by the Environment PDS Committee prior to Executive Decision. It was intended to award a new contract to take effect from 1st April 2017. The next Environment PDS Committee meeting was scheduled for 8th November 2016; should it not be possible to provide a report for scrutiny at that point, an option might be to include the item for consideration at the Executive and Resources PDS meeting on 23rd November to which Members of the Environment PDS Committee could be invited. Alternatively, a special meeting of the Environment PDS Committee might be necessary. The Chairman of the Contracts Sub-Committee also referred to the matter going to his Committee to consider progress with the contract. The Chairman asked for the Forward Plan to be updated by the end of the week.

In view of the public interest, Members also took the opportunity of considering aspects of the report on the Priory disposal (item 13b) which could be considered under Part 1 proceedings. As such a "Part 1" update was

provided to Members, with reference being made to the level of business plan for the bid from Orpington Priory Community Hub (OPCH). Originally submitted in May 2016, the Business Plan did not provide clarity on financial planning and what was sought from the Council. A revised business case was re-submitted last month but similar to the original report submitted in May. V22 was the preferred bidder and they wished to engage with the public. They also shared many of the goals of OPCH and had met the Group. Further information was being sought from OPCH and clarification on issues being sought. Cllr Kim Botting (Orpington) referred to the importance of the Priory to Orpington and the surrounding area and thanked community groups for their hard work and business case. The desire was to see the Priory put to good use. Cllr William Huntington-Thresher (Orpington) also recognised the hard work of OPCH for their bid.

A Member enquired whether professional support had been provided to OPCH as suggested. It was confirmed that the Group had been advised of Practice Notes and Guidance but it was no longer possible for the Council to resource officer support. Officers do however signpost where it is possible to receive support and a Member highlighted that Community Links also provided support for charities.

It was also confirmed that where the Council disposes of land, legislation required that a local authority secures the best consideration reasonably obtainable.

365 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

No questions had been received.

366 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY

The Committee considered the following proposed decisions by the Resources Portfolio Holder.

a 87 NIGHTINGALE LANE, BROMLEY
Report D6616/079

There was no further operational need for the property at 87 Nightingale Lane, Bromley, occupied, until recently, by the former caretaker of the Widmore Adult Education Centre. As such, disposal of the property on the open market was recommended.

As a prospective purchaser would wish to know whether an offer is accepted within a few days of submission, and bids were likely to exceed £500k, the Portfolio Holder was requested to delegate authority for agreeing a sale to the Executive Director of Environment and Community Services in consultation with the Portfolio Holder, subject to market value being achieved.

Members supported the recommendations.

RESOLVED that the Resources Portfolio Holder be recommended to:

(1) agree that 87 Nightingale Lane, Bromley, be declared surplus to Council requirements and offered for sale on the open market; and

(2) agree that authority to accept an offer for the property be delegated to the Executive Director of Environment and Community Services, in consultation with the Resources Portfolio Holder, to enable the sale to be progressed quickly.

**b BROMLEY YOUTH EMPLOYMENT SCHEME - PROJECT
EXTENSION**
Report ED17019

Following termination of the contract with Bromley College of Further and Higher Education in 2014 to deliver the Youth Employment Project for £500k, approval was given for the Bromley Education Business Partnership to commence delivery of the two year Bromley Youth Employment Scheme – YES (Phase 2).

With the deadline for residual claims for achievements against the Bromley College STAR project having passed (and all claims having been satisfied) it was proposed to utilise the remaining sum of £128,590 to secure an initial one year extension of the Bromley Youth Employment Project (Year 1 of Phase 3).

Details were provided of further key initiatives for inclusion in the Youth Employment Scheme (Phase 3), with a full draft proposal appended to Report ED17019. The programme would continue to have a management board (chaired by the Director of Education) which would agree final targets and key work for Phase 3.

Welcoming the report and referring to good outcomes from the project, the Chairman suggested a two year extension rather than an initial one year extension (Phase 3). This would provide some certainty for the project in view of the outstanding results. Other Members also commended the project, agreeing that it should be extended beyond one year.

Highlighting that small businesses had experienced difficulties with some apprentices, including attendance problems, a Member suggested raising the awareness of small businesses to the Bromley Education Business Partnership. Support could then be obtained to enable apprenticeships to finish. Members were advised that the Partnership offered support to young people Not in Education, Employment or Training (NEET) and encouraged businesses to inform officers where there were difficulties. The Partnership worked with a range of employers and was willing to work with businesses to resolve such difficulties.

A Member was concerned that the balance of funding allocation from the STAR project for the Bromley Youth Employment Scheme would in effect fund (from Council reserves) a duplication of work already undertaken. The Member felt the report provided little detail on matters such as costs. However, it was explained that during the Youth Employment Scheme, officers had reported back to the Committee and a significant amount of evidence was kept. Impact data from the Programme could also be provided. A target to help 100 young people into sustained employment had also been exceeded with 105 helped into sustained employment through the Programme.

For Phase 3, it was confirmed that work related learning opportunities would go to all children looked after. Officers would look at what this meant for numbers of young people and work this through with the Council's Leaving Care team. A Member suggested an award for the best apprenticeship. Concluding discussion, the Chairman highlighted the Committee's support for the scheme with a further recommendation that the scheme be extended for two years.

RESOLVED that the Resources Portfolio Holder be recommended to:

(1) approve allocation of the remaining £128,590 to fund Phase 3 of the Bromley Youth Employment Scheme (YES); and

(2) extend the scheme for two years rather than an initial one year extension (Phase 3).

c INSURANCE FUND - ANNUAL REPORT 2015/16
Report FSD16068

On conclusion of the 2015/16 Audit of Accounts, Report FSD16068 advised on the position of the Insurance Fund as at 31st March 2016, presenting statistics related to insurance claims for the last two years.

In 2015/16, the total Fund value increased slightly from £2.9m to £3.1m. From a mid-year review of the Fund it is estimated that its final value at 31st March 2017 is likely to increase to around £3.4m. In addition to the Fund balance, the Council carries a provision on its Balance Sheet for the estimated proportion of claims to be settled and at 31st March 2016 this stood at £1.6m. At this date there were 314 open claims and at 30th September 2016 there were 302 open claims.

Although the total value of outstanding claims is just over £2m, this is unlikely to be the actual cost to the Council; the Council would repudiate a claim unless it believes it liable or does not have a defence in law. Where the Council decides to repudiate there would continue to be some uncertainty as the decision might be challenged through the legal process.

Although the Fund balance is projected to increase in 2016/17, due to the unpredictability of insurance claims, officers were not recommending any

change to the level of revenue contribution to the Fund at this point. The position would be kept under review and any proposals to change the contribution would be reported to Members as part of the annual budget process.

RESOLVED that the Resources Portfolio Holder be recommended to note the contents of Report FSD16068.

367 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS
Report CSD16138

The Committee considered the following report on the Part 1 agenda for the Executive's meeting on 18th October 2016.

(10) Drawdown of Government Grant Funding to support the Local Authority in their continued role as a London Regional Lead of the Special Educational Needs and Disability (SEND) Reforms from April 2016 to March 17

Report ED17018

Approval was sought to release DfE grant funds of £27,521.93 from 2016/17 central contingency for the London Regional SEND programme. The sum comprised £16,666.67 base funding and a top-up sum of £10,855.26 based on the number of authorities in the London region.

With L B Bromley as Regional Lead, in partnership with L B Enfield, the funding would continue work to coordinate the SEND programme across London boroughs. It would further support the development of integrated services in line with the SEN Code of Practice, including key staff integrated services from Bromley, and a number of planned events for 2016/17; there would be a focus on health and care working with key delivery partners. Details of activities/events were outlined in Report ED17018.

Confirmation was provided on the need to draw-down further funding. As Regional Lead with L B Enfield, high quality SEN support training was being delivered benefiting L B Bromley staff and staff from other London Boroughs. The sum was fully funded by DfE providing capacity to deliver the reforms desired by Government. In view of L B Bromley being ahead on plans for SEN reform, a Member highlighted the extent to which the Council should be proud of its achievements through the project, delivering good service for children with special needs in the borough.

It was recommended that "*non-ring fenced*" at Recommendation 2.1 (ii) of the report is removed; although not technically ring-fenced, the grant funds had been specifically granted to L B Bromley to act as Regional Lead and the funds could only be used for SEND reforms.

Members supported the recommendations with the suggested removal of "*non-ring fenced*" at Recommendation 2.1 (ii).

RESOLVED that the recommendations be supported.

368 BT ICT CONTRACT MONITORING REPORT
Report CSD16105

The Chairman vacated the room prior to the start of this item and Cllr Keith Onslow, as Vice-Chairman, chaired the meeting during the Chairman's absence.

Report CSD16105 provided the first performance report on the BT ICT contract utilising the Pan London Framework. The report covered the period from the start of the contract on 1st April 2016 to 31st August 2016.

BT's Business Development Director for Local Government and Health and BT's Service Delivery Manager for the contract were in attendance.

There had been a successful transition by BT during the first quarter 2016.

For Lot 1, there was a KPI breach in June 2016 specifically related to a key resource from the onsite team of desktop engineers being asked to work on the referendum at short notice. Libraries were also affected by the deployment. In view of the referendum's importance and use of the Beckenham cricket ground for the election count, the Council provided BT with a let from the KPI. The matter reinforced a need to ensure that single points of failure are minimised by cross training other team members.

For Lot 3, there had also been a KPI breach in August 2016. This was due to a problem with a defined helpdesk process for the LBB telephony environment resulting in problems with the speed of routing calls between teams. As a result LBB worked with BT to ensure that call diagnosis is achieved quicker, allowing faults to be routed to the correct team first time. Gaps in scripts used had been identified and the problem was now resolved. No let had been or would be requested by BT for this breach.

From a Customer Satisfaction Survey of the new BT service desk (helpdesk) overall feedback was particularly positive, including first time fixes. Negative responses and problems from customers were being followed up.

The first quarter was a positive performance overall. For future reports, headline financial costings were suggested against specific service requests/projects and Contract Change Notifications (CCNs).

Reference was also made to the number of spam emails received although this level was broadly in line with industry. Members were encouraged to forward spam emails to the information security mailbox and a link and reminder on this would be circulated to all Members. Projects were also underway to help improve security and compliance, including the upgrade of many servers using Microsoft Windows 2003. A question was asked on whether greater priority is needed on upgrading but it was highlighted that some servers had already been upgraded; it was necessary to build a new

server and other more challenging servers would be upgraded shortly with completion expected by December 2016.

It was further highlighted that iPads issued to Members continued to be run on Apple's IOS7 operating system. However, it was possible for Members to call the helpdesk to arrange a date and time for their iPad to be upgraded to IOS10 and this would be highlighted in a communication to Members.

It was also confirmed that it would be possible for BT to report on the time taken to answer incoming calls.

The Vice-Chairman thanked the BT representatives for BT's work to date.

On conclusion of discussion for the item, the Chairman returned to the meeting room at 7.35pm and resumed Chairmanship of the meeting.

RESOLVED that the information contained in Report CSD16105 be noted.

369 WORK PROGRAMME
Report CSD16139

The Committee agreed its work programme for 2016/17 as presented in Report CSD16139.

RESOLVED that the Committee's continuing work programme for 2016/17 be agreed.

**370 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE
LOCAL GOVERNMENT (ACCESS TO INFORMATION)
(VARIATION) ORDER 2006, AND THE FREEDOM OF
INFORMATION ACT 2000**

RESOLVED that the Press and public be excluded during consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**The following summaries
refer to matters involving exempt information**

**371 PRE-DECISION SCRUTINY OF EXEMPT RESOURCES
PORTFOLIO HOLDER REPORTS**

The Committee scrutinised the following proposed decisions by the Resources Portfolio Holder.

a FORMER OVERFLOW CAR PARK, ANERLEY TOWN HALL
Report DRR16/068

Members considered offers for the former 'overflow' car park to Anerley Town Hall, making recommendations to the Portfolio Holder for decision making.

b THE PRIORY, ORPINGTON - DISPOSAL PROPOSAL
Report DRR16/074

Prior to Portfolio Holder decision, Members considered recommendations concerning offers related to the Priory building, Orpington.

c 87 NIGHTINGALE LANE, BROMLEY (PART 2 INFORMATION)
Report D6616/079

Further to the report under Part 1 of the agenda, the Part 2 report provided an estimated capital receipt from selling 87 Nightingale Lane, Bromley, before deducting normal selling costs.

372 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS

No Pre-Decision Scrutiny was undertaken by the Committee on reports for the Part 2 agenda of the Executive meeting on 18th October 2016.

The Meeting ended at 9.22 pm

Chairman

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**EXECUTIVE & RESOURCES
PDS COMMITTEE**

12th October 2016

Updates from PDS Committee Chairmen

Renewal & Recreation PDS Committee – 20th September 2016

The key issues affecting the R&R PDS Committee are:

- Delivering savings in the library service while keeping or improving the quality of service. At the recent meeting, we heard that Community Links were pulling out of the community library proposal. We now look to the wider library management outsourcing contract to make the savings. In addition, we supported a proposal to rebuild St Paul's Cray library into a state of the art new facility.
- Town centre improvements in Beckenham, Penge and Orpington. The committee raised lessons learned from previous projects, such as ensuring that the trees are appropriate and that ongoing street cleaning arrangements are considered.
- The Committee supported proposals for the Priory in Orpington.
- Updates were received on multiple development sites, primarily in Bromley town centre.

**Cllr Michael Rutherford
Chairman, Renewal & Recreation PDS Committee**

Public Protection & Safety PDS Committee – 28th September 2016

On Saturday 17 September, the Chairman attended the annual Crime Summit at Bromley Civic Centre. At the close of the meeting, she attended the Safer Neighbourhood Board meeting.

On Friday 23 September, the Chairman met with Nigel Davies, Director of Environmental Services, to discuss the Internal Audit reports on the CCTV and Stray Dogs contracts and how improvements to the management of these contracts will be made in future.

The PP&S PDS Committee met on Wednesday 28 September. This year, each PDS meeting will have a 'theme' as far as is practicable – the theme for this meeting was town centre security. In addition to the usual Police update with a review of the MOPAC 7 crimes, there was a presentation on Bromley Town Centre security given by the INTU General Manager, Kate Miller and the Security Manager, Georgia

Hillyard. Sergeant Paul Thomas from the Bromley Town Centre Policing Team also presented. There was also a presentation from a Street Pastor named Pauline Mark.

The PDS members agreed to renew the contracts for the Stray and Abandoned Dogs and Pest Control Services contract and to extend the CCTV contract. There was also a brief update on Community Payback.

The next PDS meeting has been moved from Tuesday 1 November to Tuesday 29 November 2016.

Cllr Alexa Michael
Chairman, Public Protection and Safety PDS Committee

Report No.
CSD16155

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 23 November 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING FROM PREVIOUS MEETINGS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: (All Wards);

1. Reason for report

1.1 Appendix 1 to this report updates members on matters arising from previous meetings which continue to be "live." Four matters are listed.

2. RECOMMENDATION

The Committee is invited to consider progress on matters arising from previous meetings.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £335,590
 5. Source of funding: 2016/17 Revenue Budget
-

Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Impact on Vulnerable People and Children/Policy/Financial/Legal/Personnel/Procurement
Background Documents: (Access via Contact Officer)	Minutes of previous meetings – 7 th September and 12 th October 2016.

Minute Number/Title/Date	Action/PDS Request	Update	Action by	Expected Completion Date
349 Contracts Register 7 th September 2016	Committee requested that managers for the Total Facilities Management and Agency Staff contracts should attend Committee meetings for scrutiny.	Suitable slots will be found in the Committee's work programme – Agency Staff is provisionally scheduled for 1 st February 2017.	Democratic Services Manager	February 2017
362 Minutes (Waiver Deadlines) 12 October 2016	Committee requested to see the new guidance to staff on waivers	Circulated to Members on 11 th November 2016	Director of Commissioning	November 2016
362 Minutes (Risk Registers) 12 October 2016	Cllr Onslow requested that Audit Sub-Committee consider the process of compiling risk registers.	To be considered at the next Audit Sub-Committee meeting on 29 th November 2016.	Democratic Services Manager	November 2016
368 BT ICT Contract Monitoring Report 12 October 2016	Emails to be sent to Members on (i) using the information security mailbox and (ii) i-pad upgrades from IOS7 to IOS10	Email sent November 2016	Head of ICT	November 2016

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LONDON BOROUGH OF BROMLEY

FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS PUBLISHED ON: 15th November 2016

PERIOD COVERED: November 2016 - February 2017

DATE FOR PUBLISHING NEXT FORWARD PLAN OF KEY AND PRIVATE EXECUTIVE DECISIONS: 14th Decmber 2016

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
COUNCIL						
COUNCIL TAX SUPPORT/REDUCTION 2017/18	Council	12 December 2016 Executive and Resources PDS Committee	Meeting	Contact Officer: John Nightingale Tel: 020 8313 4858 john.nightingale@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents
LENDING PROPOSAL	Council	12 December 2016 Executive and Resources PDS Committee and Executive	Meetings	Contact Officer: Peter Turner Tel: 020 8313 4668 peter.turner@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
COUNCIL TAX LEVEL 2017/18	Council	20 February 2017 Executive, PDS Committees, Business Community, and Local Residents	Meetings	Contact Officer: Peter Turner Tel: 020 8313 4668 peter.turner@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents
REVENUE BUDGET 2017/18	Council	20 February 2017 Executive, PDS Committees, Business Community, and Local Residents	Meetings	Contact Officer: Peter Turner Tel: 020 8313 4668 peter.turner@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
CAPITAL PROGRAMME 2017/18 ONWARDS	Council	20 February 2017 Executive and Key Stakeholders	Meetings	Contact Officer: James Mullender Tel: 020 8313 James.Mullender@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents
ANNUAL INVESTMENT STRATEGY 2017/18	Council	20 February 2017 Executive and Executive Resources PDS Committee	Meetings	Contact Officer: James Mullender Tel: 020 8313 James.Mullender@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
EXECUTIVE						
GROWTH FUND ACQUISITION OF PROPERTY IN ORPINGTON	Executive	01 November 2016 Non-Executive Members, including Members of the Executive and Resources PDS Committee, are invited to attend the Executive meeting to offer any comment.	Non-Executive Members, including Members of the Executive and Resources PDS Committee, are invited to attend the Executive meeting to offer any comment.	Contact Officer: Michael Watkins Tel: 020 8313 4178 Michael.Watkins@brumley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
GROWTH FUND ACQUISITION OF PROPERTY IN BROMLEY	Executive	01 November 2016 Non-Executive Members, including Members of the Executive and Resources PDS Committee, are invited to attend the Executive meeting to offer any comment.	Non-Executive Members, including Members of the Executive and Resources PDS Committee, are invited to attend the Executive meeting to offer any comment.	Contact Officer: Michael Watkins Tel: 020 8313 4178 Michael.Watkins@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

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UPDATE ON TACKLING TROUBLED FAMILIES (OUTCOMES/DRAWD OWN)	Executive	30 November 2016 Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Rachel Dunley Rachel.Dunley@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents
HEALTH SUPPORT TO SCHOOL AGE CHILDREN	Executive	30 November 2016 Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Dr Jenny Selway Tel: 0208 313 4769 jenny.selway@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
CARELINK (INCLUDING TELECARE) SERVICE - UPDATE	Executive	30 November 2016 Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Alicia Munday Alicia.Munday@bromley.gov.uk	<u>Item to be considered during the public part of the Executive and Care Services PDS meetings with confidential material to be considered during exempt proceedings.</u>	Report and relevant background documents
REPORT ON THE OUTCOME OF TENDERS FOR THE PROVISION OF SERVICES TO SUPPORT THE DEPRIVATION OF LIBERTY SAFEGUARDS	Executive	30 November 2016 Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Adeyinka Adetunji Tel: 020 8461 7463 Adeyinka.Adetunji@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

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DRAWDOWN OF HOMELESS CONTINGENCY NEEDS GRANT	Executive	30 November 2016 Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Sara Bowrey Tel: 020 8313 4013 sara.bowrey@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents
BASIC NEED CAPITAL PROGRAMME REPORT (INCLUDING SECTION 106 UPDATE)	Executive	Not before 30 November 2016 Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
PROCUREMENT STRATEGY FOR PHASE 2 CONSTRUCTION SCHEME AT STEWART FLEMING PRIMARY SCHOOL	Executive	30 November 2016 Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
AWARD OF CONTRACT FOR CAPITAL WORKS AT ST GEORGE'S C.E. PRIMARY SCHOOL	Executive	Not before 30 November 2016 Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
SPECIAL EDUCATIONAL NEEDS TRANSPORT FRAMEWORK: PROCUREMENT STRATEGY	Executive	Not before 30 November 2016 Executive and Resources PDS Committee	Meeting	Contact Officer: Mary Cava Tel: 020 8461 7633 Mary.Cava@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents
CHISLEHURST LIBRARY - HEADS OF TERMS	Executive	30 November 2016 Executive and Resources PDS Committee	Meeting	Contact Officer: Sandra Torma Tel: 020 8461 7728 Sandra.Torma@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

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PARKING CONTRACT AWARD	Executive	30 November 2016 Executive and Resources PDS Committee and Environment PDS Committee.	Meetings	Contact Officer: Ben Stephens Tel: 0208 313 4514 ben.stephens@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
CONEY HILL LANDFILL SITE MONITORING - TENDER GATE REPORT	Executive	30 November 2016 Environment PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: John Woodruff Tel: 020 8313 4910 john.woodruff@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
COUNCIL INFORMATION DISPLAY UNITS CONTRACT AWARD	Executive	30 November 2016 Executive and Resources PDS Committee and Environment PDS Committee	Meetings	Contact Officer: Andrew Rogers Tel: 020 8461 7670 andrew.rogers@bromley.gov.uk	<u>Item to be considered during the public part of the Executive meeting with confidential material to be considered during exempt proceedings.</u>	Report and relevant background documents
PROGRESS IN IMPLEMENTING CHILDREN'S SERVICE IMPROVEMENT ACTION PLAN INCLUDING THEMATIC AUDIT OUTCOMES	Executive	Not before 11 January 2017 Care Services PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Angela Buchanan Tel: 0208 313 4199 angela.buchanan@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
EXTRA CARE HOUSING SCHEMES	Executive	Not before 11 January 2017 Executive and Resources PDS Committee and Care Services PDS Committee	Meetings	Contact Officer: Alicia Munday Alicia.Munday@bromley.gov.uk	<u>Item is expected to be considered during the public part of the Executive meeting with confidential material to be considered during exempt proceedings.</u>	Report and relevant background documents
CONTRACT AWARD - DIRECT PAYMENT SUPPORT SERVICE	Executive	Not before 11 January 2017 Executive and Resources PDS Committee and Care Services PDS Committee	Meetings	Contact Officer: Jenny Beasley Tel: 020 8313 4263 Jenny.Beasley@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
CONTRACT AWARD - RESPITE AT HOME SERVICE	Executive	Not before 11 January 2017 Executive and Resources PDS Committee and Care Services PDS Committee	Meetings	Contact Officer: Jenny Beasley Tel: 020 8313 4263 Jenny.Beasley@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
DOMESTIC VIOLENCE AGAINST WOMEN AND GIRLS SERVICES - CONTRACT AWARD	Executive	Not before 11 January 2017 Public Protection and Safety PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Victoria Roberts Tel: 020 8313 4290 Victoria.Roberts@bromley.gov.uk	<u>Item is expected to be considered during the public part of the Executive meeting with confidential material to be considered during exempt proceedings.</u>	Report and relevant background documents

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SPECIAL EDUCATIONAL NEEDS TRAVEL TRAINING: INVEST TO SAVE AND PROCUREMENT STRATEGY	Executive	Not before 11 January 2017 Executive and Resources PDS Committee	Meeting	Contact Officer: Mary Cava Tel: 020 8461 7633 Mary.Cava@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents
GATEWAY REPORT - ENVIRONMENTAL SERVICES CONTRACT	Executive	Not before 11 January 2017 Environment PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Dan Jones Tel: 0208 313 4211 Dan.Jones@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
PUBLIC REALM UPGRADE IN CENTRAL PART OF BROMLEY HIGH STREET AND REVIEW OF BROMLEY TOWN CENTRE MARKET	Executive	Not before 11 January 2017 Renewal and Recreation PDS Committee and Executive and Resources PDS Committee	Meetings	Contact Officer: Kevin Munnelly, Martin Pinnell Tel: 020 8313 4582, Tel: 020 8313 4457 kevin.munnelly@bromley.gov.uk , martin.pinnell@bromley.gov.uk	<u>Public Meeting</u>	Report and relevant background documents
AWARD OF CONTRACT FOR CONSTRUCTION WORKS AT POVEREST PRIMARY SCHOOL	Executive	Not before 11 January 2017 Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
RESTRUCTURE OF SPECIAL EDUCATION NEEDS (SEN) SERVICES	Executive	Not before 08 February 2017	Executive and Resources PDS Committee	Contact Officer: Mary Cava Tel: 020 8461 7633 Mary.Cava@bromley.gov.uk	<u>Item is expected to be considered during the public part of the Executive meeting with confidential material to be considered during exempt proceedings.</u>	Report and relevant background documents
AWARD OF CAPITAL WORKS AT LEESONS PRIMARY SCHOOL	Executive	Not before 08 February 2017 Executive and Resources PDS Committee	Meeting	Contact Officer: Robert Bollen Tel: 020 8313 4697 Robert.Bollen@bromley.gov.uk	<u>Private meeting - Exempt information - Financial/business affairs of a person or body</u>	Part 2 report - confidential
CARE SERVICES PORTFOLIO						
DIRECT PAYMENT SUPPORT SERVICE - CONTRACT AWARD	Portfolio Holder for Care Services	Not before 10 January 2017 Care Services PDS Committee	Meeting	Contact Officer: Jenny Beasley Tel: 020 8313 4263 Jenny.Beasley@bromley.gov.uk	<u>Private Meeting - exempt information</u>	Part 2 report - confidential

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RESPIRE AT HOME SERVICE - CONTRACT AWARD	Portfolio Holder for Care Services	Not before 10 January 2017 Care Services PDS Committee	Meeting	Contact Officer: Jenny Beasley Tel: 020 8313 4263 Jenny.Beasley@bromley.gov.uk	<u>Private meeting - exempt information</u>	Part 2 Report - confidential
EDUCATION PORTFOLIO						
ENVIRONMENT PORTFOLIO						
HIGHWAYS ANNUAL REPORT/HIGHWAYS PLANNED MAINTENANCE PROGRAMME 2017/18	Portfolio Holder for Environment	Not before 24 January 2017 Environment PDS Committee	Meeting	Contact Officer: Garry Warner Tel: 020 8313 4929 garry.warner@bromley.gov.uk	<u>Public meeting</u>	Report and relevant background documents
PUBLIC PROTECTION AND SAFETY PORTFOLIO						
RENEWAL AND RECREATION PORTFOLIO						

WHAT IS BEING DECIDED?	WHO IS THE DECISION MAKER?	WHEN WILL THE DECISION BE MADE AND WHO WILL BE CONSULTED BEFORE THE DECISION IS MADE?	HOW WILL THE CONSULTATION TAKE PLACE?	HOW CAN YOU MAKE COMMENTS ON THE DECISION BEFORE IT IS MADE?	WILL THIS ITEM BE CONSIDERED IN PUBLIC OR IN PRIVATE?	WHAT SUPPORT DOCUMENTS AND OTHER INFORMATION WILL BE AVAILABLE?
RESOURCES PORTFOLIO						
GLADES SHOPPING CENTRE - CONSENT TO ASSIGN	Portfolio Holder for Resources	Not before 25 November 2016 Executive and Resources PDS Committee	Meeting	Contact Officer: Neil Thompson Tel: 020 8313 4603 neil.thompson@bromley.gov.uk	<u>Part 2 Report - confidential</u>	Part 2 report - confidential
BANKING SERVICES - AWARD OF CONTRACT	Portfolio Holder for Resources	Not before 04 January 2017 Executive and Resources PDS Committee	Meeting	Contact Officer: James Mullender Tel: 020 8313 James.Mullender@bromley.gov.uk	<u>Item is expected to be considered during the public part of the Executive & Resources PDS meeting with confidential material to be considered during exempt proceedings.</u>	Report and relevant background documents

London Borough of Bromley: 020 8464 3333 www.bromley.gov.uk

Contact Officer: Keith Pringle, Chief Executive's Department: 020 8313 4508, keith.pringle@bromley.gov.uk

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Report No.
FSD16078

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: Resources Portfolio Holder
Council

Date: For pre-decision scrutiny by Executive and Resources PDS Committee
on 23rd November 2016
Council 12th December 2016

Decision Type: Non-Urgent Executive Non-Key

Title: TREASURY MANAGEMENT - QUARTER 2 PERFORMANCE
2016/17 & MID-YEAR REVIEW

Contact Officer: James Mullender, Principal Accountant
Tel: 020 8313 4292 E-mail: james.mullender@bromley.gov.uk

Chief Officer: Director of Finance

Ward: All

1. Reason for report

- 1.1. This report summarises treasury management activity during the second quarter of 2016/17. The report also includes a Mid-Year Review of the Treasury Management Strategy Statement and Annual Investment Strategy (Annex A). The report ensures that the Council is implementing best practice in accordance with the CIPFA Code of Practice for Treasury Management. Investments as at 30th September 2016 totalled £290.3m (excluding the balance of the Heritable investment) and there is no outstanding external borrowing. For information and comparison, the balance of investments stood at £285.2m as at 30th June 2016 and £282.6m as at 30th September 2015, and, at the time of writing this report (10th November 2016) it stood at £325.4m.
-

2. RECOMMENDATION(S)

- 2.1. The Executive and Resources PDS Committee and the Resources Portfolio Holder are requested to:
- (a) note the Treasury Management performance for the second quarter of 2016/17, and
 - (b) recommend that Council approve the 2016/17 prudential indicators as set out in Annex B1.
- 2.2. Council is requested to note the report and approve changes to the 2016/17 prudential indicators, as set out in Annex B1.

Corporate Policy

1. Policy Status: Existing policy. To maintain appropriate levels of risk, particularly security and liquidity, whilst seeking to achieve the highest rate of return on investments.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Interest on balances
 4. Total current budget for this head: £3.491m (net) in 2016/17; £250k surplus currently projected
 5. Source of funding: Net investment income
-

Staff

1. Number of staff (current and additional): 0.25 fte
 2. If from existing staff resources, number of staff hours: 9 hours per week
-

Legal

1. Legal Requirement: Non-statutory - Government guidance.
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): n/a
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1. General

- 3.1.1. Under the requirements of the CIPFA Code of Practice on Treasury Management, the Council is required, as a minimum, to approve an annual treasury strategy in advance of the year, a mid-year review report and an annual report following the year comparing actual activity to the strategy. In practice, the Director of Finance has reported quarterly on treasury management activity for many years, as well as reporting the annual strategy before the year and the annual report after the year-end.
- 3.1.2. This report includes details of investment performance in the second quarter of 2016/17. The 2016/17 annual treasury strategy, including the MRP (Minimum Revenue Provision) Policy Statement and prudential indicators, was originally approved by Council in February 2016. The annual report for financial year 2015/16 was submitted to the Executive and Resources PDS Committee on 7th July 2016 and Council on 26th September 2016.
- 3.1.3. Recent changes in the regulatory environment place a much greater onus on Members to undertake the review and scrutiny of treasury management policy and activities. This report is important in that respect, as it provides details of the actual position for treasury activities and highlights compliance with the Council's policies previously approved by Members.
- 3.1.4. The Council has monies available for Treasury Management investment as a result of the following:
- (a) Positive cash flow;
 - (b) Monies owed to creditors exceed monies owed by debtors;
 - (c) Receipts (mainly from Government) received in advance of payments being made;
 - (d) Capital receipts not yet utilised to fund capital expenditure;
 - (e) Provisions made in the accounts for liabilities e.g. provision for outstanding legal cases which have not yet materialised;
 - (f) General and earmarked reserves retained by the Council.
- 3.1.5. Some of the monies identified above are short term and investment of these needs to be highly "liquid", particularly if it relates to a positive cash flow position, which can change in the future. Future monies available for Treasury Management investment will depend on the budget position of the Council and whether the Council will need to substantially run down capital receipts and reserves. Against a backdrop of unprecedented cuts in Government funding (which will require the Council to make revenue savings to balance the budget in future years), there is a likelihood that such actions may be required in the medium term, which will reduce the monies available for investment.
- 3.1.6. The Council has also identified an alternative investment strategy relating to property investment. To date, this has resulted in actual and planned acquisitions which generated £3m income in 2015/16, and is projected to achieve £4.3m in 2016/17 with full-year income of £4.4m. This is based on a longer term investment timeframe of at least 3 to 5 years and ensures that the monies available can attract higher yields over the longer term. A further two properties were approved for purchase by Executive on 1st November 2016 which will generate a further £897k full-year income.
- 3.1.7. A combination of lower risk investment relating to Treasury Management and a separate investment strategy in the form of property acquisitions (generating higher yields and risks) provides a balanced investment strategy. Any investment decisions will also need to consider the likelihood that interest rates will increase at some point. The available

resources for the medium term, given the ongoing reductions in Government funding, will need to be regularly reviewed.

3.2. Treasury Performance in the quarter ended 30th September 2016

3.2.1. **Borrowing:** The Council's healthy cashflow position continues and, other than some short-term borrowing at the end of 2015/16, no borrowing has been required for a number of years.

3.2.2. **Investments:** The following table sets out details of investment activity during the second quarter of 2016/17 and 2016/17 year to date:-

	Qtr ended 30/09/16		2016/17 year to date	
	Deposits £m	Ave Rate %	Deposits £m	Ave Rate %
Balance of "core" investments b/f	215.50	1.47	240.50	1.42
New investments made in period	30.00	0.89	40.00	1.04
Investments redeemed in period	-45.00	1.24	-80.00	1.19
"Core" investments at end of period	200.50	1.44	200.50	1.47
Money Market Funds	24.80	para 3.13	24.80	para 3.13
Santander 180 day notice account	30.00	para 3.14	30.00	para 3.14
CCLA Property Fund	25.00	para 3.15	25.00	para 3.15
Diversified Growth Funds	10.00	para 3.15	10.00	para 3.15
Total investments at end of period	290.30	n/a	290.30	n/a

3.2.3. Details of the outstanding investments at 30th September 2016 are shown in maturity date order in Appendix 3 and by individual counterparty in Appendix 4. An average return of 1% was assumed for new investments in the 2016/17 budget in line with the estimates provided by the Council's external treasury advisers, Capita, and with officers' views. The return on the four new "core" investment placed during the second quarter of 2016/17 was 0.89%, compared to the average LIBID rates of 0.20% for 7 days, 0.31% for 3 months, 0.43% for 6 months and 0.65% for 1 year. The improved rate (compared to 1 year LIBID) earned on the new investments is due to the longer (3 year) period on the £10m invested with Lloyds Bank at a rate of 1.34%, and a rate of 0.75% for the £20m with Goldman Sachs International Bank.

3.2.4. Reports to previous meetings have highlighted the fact that options with regard to the reinvestment of maturing deposits have become seriously limited in recent years following bank credit rating downgrades. Changes to lending limits and eligibility criteria agreed in October 2014 (an increase in the lending limits of both Lloyds and RBS from £40m to £80m and an increase in the maximum period from 2 years to 3 years) have alleviated this to some extent, but there are still not many investment options available other than placing money with instant access accounts at relatively low interest rates.

3.2.5. At its meeting on 26th September 2016, Council approved the following changes to the treasury management strategy:

- A reduction to the sovereign rating criteria to AA-;
- A reduction to the individual counterparty rating criteria to BBB+;
- An increase to the maximum investment period with Banks 1C category from 6 months to 1 year;
- The inclusion of investments with Housing Associations; and
- The inclusion of Variable Net Asset (VNAV) Money Market Funds.

No investments have been made to date in these categories (other than continued investments with UK banks following the UK's sovereign rating downgrade to AA), and officers are continuing to explore investment opportunities in these areas.

- 3.2.6. As a result of these changes to the criteria, and the addition of the pooled funds described in section 3.4.3, the Council's treasury management performance compares very well with that of other authorities; the Council is in the top quartile of Capita's benchmarking group as at September 2016 (although this excludes pooled fund investments, so total portfolio performance could be higher), and in the top decile nationally for 2014/15 (the most recent CIPFA treasury management statistics available).
- 3.2.7. Active UK banks and building societies on the Council's list now comprise Lloyds, RBS, HSBC, Barclays, Santander UK, Goldman Sachs International Bank, Standard Chartered and Nationwide and Skipton Building Societies, and all of these have reduced their interest rates significantly in recent years. The Director of Finance will continue to monitor rates and counterparty quality and take account of external advice prior to any investment decisions.
- 3.2.8. The chart in Appendix 1 shows total investments at quarter-end dates back to 1st April 2004 and shows how available funds have increased steadily over the years. This has been a significant contributor to the over-achievement of investment income against budgeted income in recent years.

3.3. Interest Rate Forecast

- 3.3.1. On 4th August 2016, the Monetary Policy Committee of the Bank of England voted unanimously to reduce the Base Rate to 0.25% from 0.5% (the rate it has been since March 2009). Previous indications from markets were that a further cut wasn't ruled out, and the latest forecast by Capita Treasury Solutions still reflects this with a reduction to 0.1% before the end of the year. However, with the further inflation increases now being forecast, it seems likely that interest rates will now increase, and possibly sooner than previously projected. For comparison, Capita's latest two interest rate forecasts are shown below (the next forecast is due on 14th November, which should reflect the impact of inflation increases, and a verbal update can be provided at the meeting).

Date	LATEST FORECAST (Aug 16)				PREVIOUS FORECAST (May 16)			
		3 month	6 month	1 year		3 month	6 month	1 year
	Base Rate	Libid	Libid	Libid	Base Rate	Libid	Libid	Libid
Dec-16	0.10%	0.20%	0.30%	0.50%	0.75%	0.80%	0.90%	1.20%
Jun-17	0.10%	0.20%	0.30%	0.60%	1.00%	1.00%	1.20%	1.50%
Dec-17	0.10%	0.20%	0.40%	0.70%	1.25%	1.30%	1.50%	1.80%
Jun-18	0.25%	0.30%	0.50%	0.70%	1.50%	1.50%	1.70%	2.00%
Dec-18	0.25%	0.40%	0.60%	0.80%	1.75%	1.80%	2.00%	2.30%
Jun-19	0.50%	0.60%	0.70%	0.90%	n/a	n/a	n/a	n/a

3.4. Other accounts

3.4.1. Money Market Funds

- 3.4.1.1. The Council currently has 6 AAA-rated Money Market Fund accounts, with Prime Rate, Ignis, Insight, Blackrock, Fidelity and Legal & General, all of which have a maximum investment limit of £15m. In common with market rates for fixed-term investments, interest rates on money market funds have fallen considerably in recent years, and, as their longer dated investments mature and are reinvested, are continuing to drop following the Bank of England Base rate cut in August 2016. The Ignis, Prime Rate and Legal & General funds currently offer the best rate at around 0.32%, compared to 0.43% in September, and 0.53% in June. The total balance held in Money Market Funds has varied during the quarter, moving from zero as at 1st April 2016 to £24.8m as at 30th September 2016, and currently stands at £39.9m (as at 9th October 2016). The Money Market Funds currently offer the lowest interest

of all eligible investment vehicles with the exception of the Government Debt Management Account Deposit Facility (currently 0.10%), however they are the most liquid, with funds able to be redeemed up until midday for same day settlement.

Money Market Funds	Date Account Opened	Actual balance 31/03/16 £m	Actual balance 30/09/16 £m	Ave. Rate H1 2016/17 %	Latest Balance 09/11/16 £m	Ave. Daily balance to 09/11/16 £m	Latest Rate 09/11/16 %
Prime Rate	15/06/2009	0.0	7.1	0.48	14.4	8.0	0.46
Ignis	25/01/2010	0.0	15.0	0.48	15.0	3.7	0.46
Insight	03/07/2009	0.0	0.0	0.47	0.0	3.8	0.45
Legal & General	23/08/2012	0.0	2.7	0.47	10.5	1.9	0.44
Blackrock	16/09/2009	0.0	0.0	0.37	0.0	-	0.35
Fidelity	20/11/2002	0.0	0.0	0.39	0.0	-	0.37
TOTAL		0.0	24.8		39.9	17.4	

3.4.1.2. A chart showing money market fund interest rates is provided in Appendix 2, which highlights how the rates have fallen during 2016/17, and are continuing to fall.

3.4.2. Santander 180 Day Notice Account

3.4.2.1. In November 2015, £10m was placed with Santander UK in their 180 day notice account at a rate of 1.15%. This is a very good rate for (potentially) 6 month money, but notice was given in May 2016 to ensure that this did not breach the one year maximum permitted with Santander. Although Santander had notified the Council that the rate would reduce to 0.90% from September 2016 (a reduction of 0.25% matching the Bank of England base rate reduction), the rate was still very good comparatively, so the Council deposited a further £20m in the notice account during August 2016.

3.4.3. Pooled Investment Schemes

3.4.3.1. In September 2013, the Portfolio Holder and subsequently Council approved the inclusion of collective (pooled) investment schemes as eligible investment vehicles in the Council's Investment Strategy with an overall limit of £25m and a maximum duration of 5 years. The limit was subsequently increased to £40m by Council in October 2015. Such investments would require the approval of the Director of Finance in consultation with the Resources Portfolio Holder.

CCLA Property Fund

3.4.3.2. Following consultation between the Director of Finance and the Resources Portfolio Holder, an account was opened in January 2014 with the CCLA Local Authorities' Property Fund and an initial deposit of £5m was made, followed by further deposits of £5m in July 2014, £5m in March 2015 and £10m in October 2015. The investment in the CCLA Fund is viewed as a medium to long-term investment and dividends are paid quarterly. The investment returned 5.25% net of fees in 2014/15, 5.02% in 2015/16, and 4.88% and 4.59% in the first two quarters of 2016/17 (4.73% for 2016/17 to date).

Diversified Growth Funds

3.4.3.3. In October 2014, the Council approved the inclusion of investment in diversified growth funds in the investment strategy and, in December 2014, £5m was invested with both Newton and Standard Life. The Funds both performed very well in just over three months to 31st March 2015, however performance was not so impressive in 2015/16. Performance has picked up again for the first half of 2016/17, resulting in cumulative returns of 7.12% and 0.08% for Newton and Standard Life funds respectively, as shown in the table below.

Annualised return	Newton %	Standard Life %
22/12/14 - 31/03/15	21.46	21.85
01/04/15 - 31/03/16	0.85	-5.04
01/04/16 - 30/06/16	17.81	-5.24
01/07/16 - 30/09/16	5.91	2.07
Cumulative return	7.12	0.08

3.4.3.4. The downturn in performance during 2015/16 echoes that seen in the Pension Fund's Diversified Growth Funds (and Global Equities Funds). It should be noted that these types of investments should be considered as longer term investments over a three to five year period.

3.4.3.5. Officers are currently liaising with the Fund managers to obtain a breakdown of the performance of the funds by asset class and counterparty ratings and this will be included in the next report.

3.4.3.6. In accordance with the Council decision, interest equivalent to 27% of the total dividend is transferred to the Parallel Fund, set up in 2014/15 with an opening balance of £2.7m to mitigate the potential revenue impact of future actuarial Pension Fund valuations.

3.4.4. Investment with Heritable Bank

3.4.4.1. Members will be aware from regular updates to the Resources Portfolio Holder and the Executive that the Council had £5m invested with the Heritable Bank, a UK subsidiary of the Icelandic bank, Landsbanki. In October 2008, the bank was placed in administration and the investment was frozen. To date, a total of £4,985k has been received (98% of the total claim of £5,087k), leaving a balance of £102k (2%). Officers and the Council's external advisers remain hopeful of a full recovery.

3.4.5. External Cash Management

3.4.5.1. As reported to the Executive and Resources PDS Committee on 3rd February 2016, the contract with Tradition UK Ltd was terminated in December 2015, and the two remaining investments are due to mature in March 2017.

3.5. **Mid-Year Review of Treasury Management Strategy Statement and Annual Investment Strategy for 2016/17**

3.5.1. The CIPFA Code of Practice on Treasury Management requires the Council to receive a mid-year review report on performance against the approved strategy. The Annual Investment Strategy was originally approved by Council in February 2016 and was updated in September 2016. A mid-year review, including comments on the economic background during the first half of 2016/17 and on the outlook, is included at Annex A.

3.6. **Regulatory Framework, Risk and Performance**

3.6.1. The Council's treasury management activities are regulated by a variety of professional codes and statutes and guidance:

- The Local Government Act 2003 (the Act), which provides the powers to borrow and invest as well as providing controls and limits on this activity;
- The Act permits the Secretary of State to set limits either on the Council or nationally on all local authorities restricting the amount of borrowing that may be undertaken (although no restrictions have been made to date);

- Statutory Instrument (SI) 3146 2003, as amended, develops the controls and powers within the Act;
- The SI requires the Council to undertake any borrowing activity with regard to the CIPFA Prudential Code for Capital Finance in Local Authorities;
- The SI also requires the Council to operate the overall treasury function with regard to the CIPFA Code of Practice for Treasury Management in the Public Services;
- Under the Act, the CLG has issued Investment Guidance to structure and regulate the Council's investment activities;
- Under section 238(2) of the Local Government and Public Involvement in Health Act 2007, the Secretary of State has taken powers to issue guidance on accounting practices. Guidance on Minimum Revenue Provision was issued under this section on 8th November 2007.

3.6.2. The Council has complied with all of the above relevant statutory and regulatory requirements, which limit the levels of risk associated with its treasury management activities. In particular, its adoption and implementation of both the Prudential Code and the Code of Practice for Treasury Management means that its capital expenditure is prudent, affordable and sustainable and its treasury practices demonstrate a low risk approach.

4. POLICY IMPLICATIONS

4.1 In line with government guidance, the Council's policy is to seek to achieve the highest rate of return on investments whilst maintaining appropriate levels of risk, particularly security and liquidity.

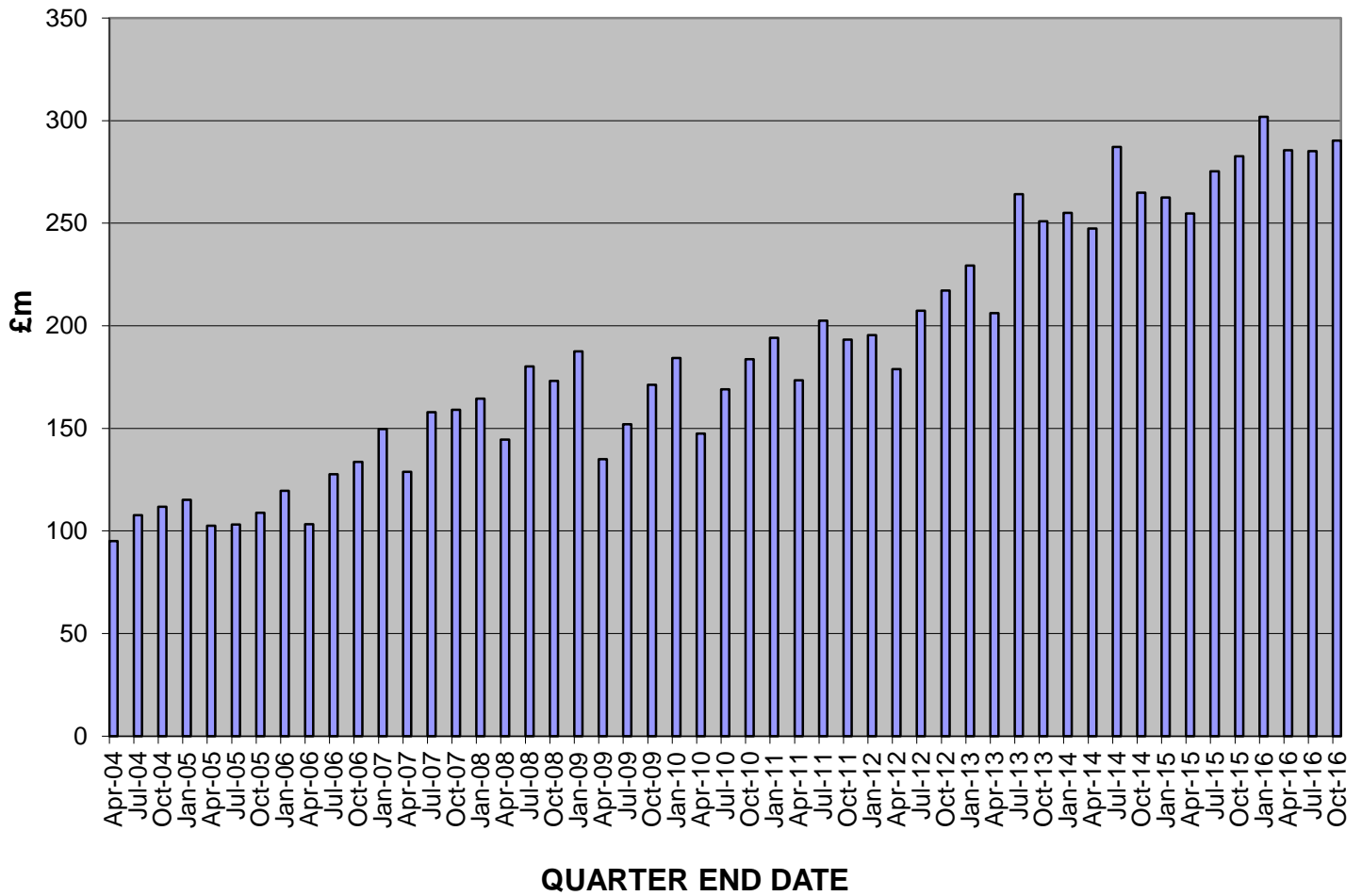
5. FINANCIAL IMPLICATIONS

5.1 At the time of setting the 2016/17 budget, there was still no sign of interest rates improving, so an average rate of 1% was again been prudently assumed for interest on new fixed term deposits, in line with the estimates provided by the Council's external treasury advisers, Capita, earlier in the year and with officers' views. There have been no improvements to counterparty credit ratings, as a result of which the restrictions to investment opportunities that followed ratings downgrades in recent years have still been in place. However, the increases in the limits for the two part-nationalised banks (Lloyds and RBS) approved by the Council in October 2014, together with higher rates from longer-term deals placed with other local authorities, higher average balances than anticipated and the strong performance of the CCLA Property Fund enabled the 2016/17 budget to be increased to £3.49m, after allowing for foregone interest earnings as a result of further property acquisitions.

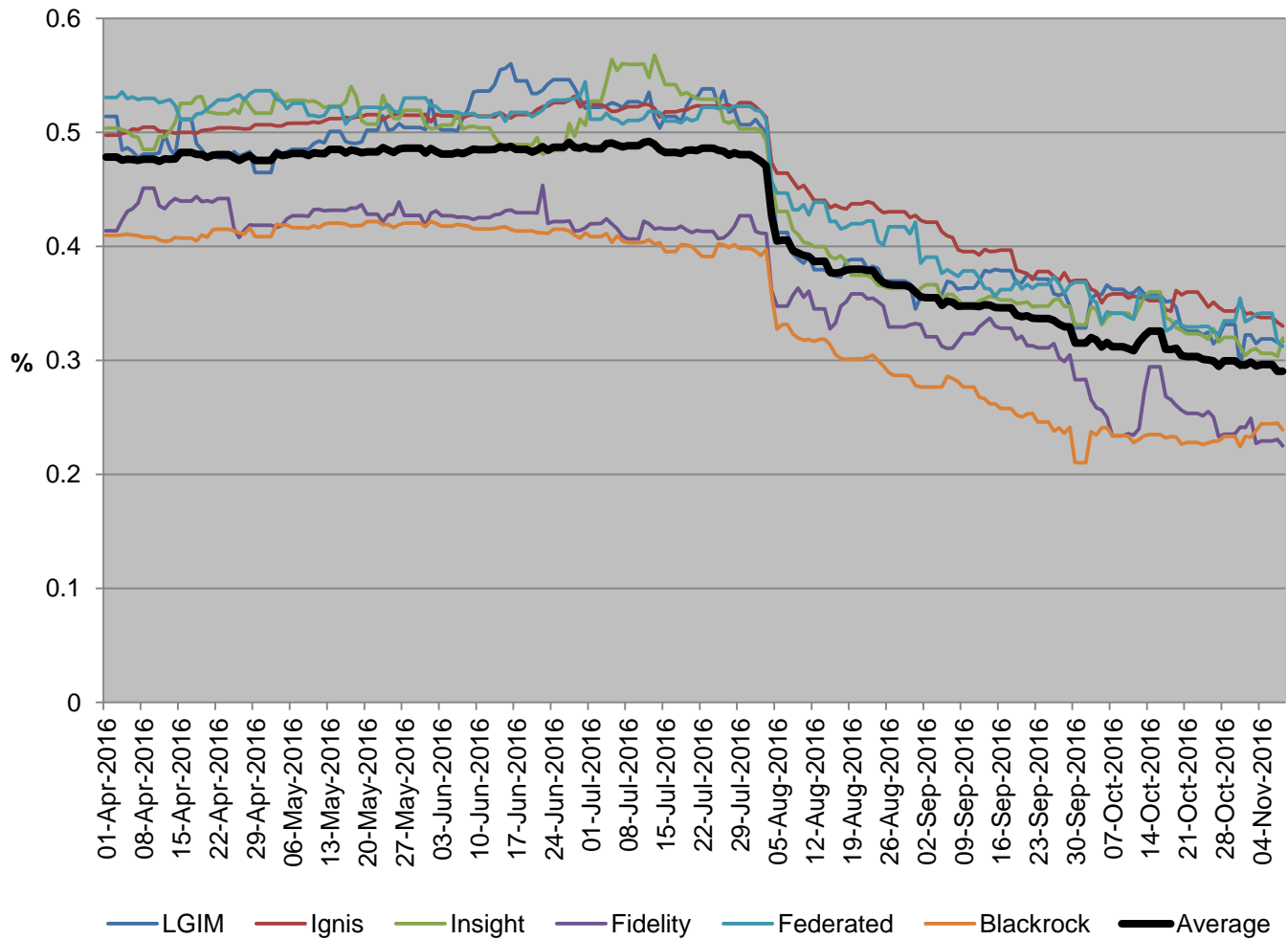
5.2 Following the Bank of England base rate cut in August 2016, the Council has seen a significant reduction in the rates offered for new fixed-term deposits as well as overnight money market funds. Despite this, a surplus of £250k is currently projected for the year, mainly due to the increased balances available for investment.

Non-Applicable Sections:	Legal, Personnel & Procurement Implications, Impact on Vulnerable Adults and Children
Background Documents: (Access via Contact Officer)	CIPFA Code of Practice on Treasury Management CIPFA Prudential Code for Capital Finance in Local Authorities CLG Guidance on Investments External advice from Capita Treasury Solutions

TOTAL INVESTMENT PORTFOLIO



2016/17 MONEY MARKET FUND INTEREST RATES



INVESTMENTS HELD AS AT 30TH SEPTEMBER 2016

Counterparty	Start Date	Maturity Date	Rate of Interest %	Amount £m
FIXED DEPOSITS				
WARRINGTON BOROUGH COUNCIL	31/10/2013	31/10/2016	1.45000	5.0
LONDON FIRE & EMERGENCY PLANNING AUTHORITY	28/11/2013	28/11/2016	1.50000	5.0
LLOYDS BANK	04/12/2014	05/12/2016	1.09000	25.0
RBS (Certificate of Deposit)	13/02/2015	13/02/2017	1.34000	10.0
WEST DUMBARTONSHIRE COUNCIL	26/03/2014	24/03/2017	1.60000	2.5
PERTH & KINROSS COUNCIL	26/03/2014	24/03/2017	1.45000	5.0
GOLDMAN SACHS	03/08/2015	02/08/2017	0.75000	10.0
NORTHUMBERLAND COUNTY COUNCIL	15/08/2014	15/08/2017	1.50000	5.0
DONCASTER MBC	15/08/2014	15/08/2017	1.88000	5.0
GOLDMAN SACHS	18/08/2016	18/08/2017	0.74000	10.0
LB CROYDON	22/08/2014	22/08/2017	1.50000	10.0
RBS (Certificate of Deposit)	30/10/2014	30/10/2017	1.85000	40.0
BLAENAU GWENT CBC	04/12/2014	04/12/2017	1.90000	3.0
LLOYDS BANK	16/04/2015	16/04/2018	1.49000	30.0
LLOYDS BANK	26/05/2016	25/05/2018	1.48000	10.0
LLOYDS BANK	19/11/2015	19/11/2018	1.82000	5.0
LANCASHIRE COUNTY COUNCIL	18/12/2015	18/12/2018	1.50000	10.0
LLOYDS BANK	29/07/2016	31/07/2019	1.34000	2.5
LLOYDS BANK	18/08/2016	19/08/2019	1.14000	7.5
TOTAL FIXED INVESTMENTS				200.5
OTHER FUNDS				
STANDARD LIFE (IGNIS) LIQUIDITY FUND				15.0
LGIM STERLING LIQUIDITY FUND				2.7
FEDERATED (PRIME RATE) STERLING LIQUIDITY FUND				7.1
SANTANDER 180 DAYS CALL ACCOUNT	23/11/2015			10.0
SANTANDER 180 DAYS CALL ACCOUNT	03/08/2016			10.0
SANTANDER 180 DAYS CALL ACCOUNT	09/08/2016			10.0
CCLA LOCAL AUTHORITY PROPERTY FUND	30/01/2014			25.0
STANDARD LIFE - DIVERSIFIED GROWTH FUND	22/12/2014			5.0
NEWTON - DIVERSIFIED GROWTH FUND	22/12/2014			5.0
TOTAL INVESTMENTS				290.3
ICELANDIC BANK DEPOSIT				
HERITABLE BANK	28/06/2007	29/06/2009	6.42000	5.0

INVESTMENTS HELD AS AT 30TH SEPTEMBER 2016

	FROM	TO	RATE	£m	TOTAL £m	LIMIT	REMAINING
<u>UK BANKS</u>							
LLOYDS BANK	04/12/2014	05/12/2016	1.09000	25.0			
LLOYDS BANK	16/04/2015	16/04/2018	1.49000	30.0			
LLOYDS BANK	26/05/2016	25/05/2018	1.48000	10.0			
LLOYDS BANK	19/11/2015	19/11/2018	1.82000	5.0			
LLOYDS BANK	29/07/2016	31/07/2019	1.34000	2.5			
LLOYDS BANK	18/08/2016	19/08/2019	1.18000	7.5	80.0	80.0	0.0
ROYAL BANK OF SCOTLAND - CD	13/02/2015	13/02/2017	1.34000	10.0			
ROYAL BANK OF SCOTLAND - CD	30/10/2014	30/10/2017	1.85000	40.0	50.0	80.0	30.0
GOLDMAN SACHS INTERNATIONAL BANK	03/08/2016	02/08/2017	0.75000	10.0			
GOLDMAN SACHS INTERNATIONAL BANK	18/08/2016	18/08/2017	0.74000	10.0	20.0	20.0	0.0
<u>LOCAL AUTHORITIES</u>							
WARRINGTON BOROUGH COUNCIL	31/10/2013	31/10/2016	1.45000	5.0	5.0	15.0	10.0
NORTHUMBERLAND COUNTY COUNCIL	15/08/2014	15/08/2017	1.50000	5.0	5.0	15.0	10.0
WEST DUMBARTONSHIRE COUNCIL	26/03/2014	24/03/2017	1.60000	2.5	2.5	15.0	12.5
PERTH & KINROSS COUNCIL	26/03/2014	24/03/2017	1.45000	5.0	5.0	15.0	10.0
LB CROYDON	22/08/2014	22/08/2017	1.50000	10.0	10.0	15.0	5.0
BLAENAU GWENT CBC	04/12/2014	04/12/2017	1.90000	3.0	3.0	15.0	12.0
DONCASTER MBC	15/08/2014	15/08/2017	1.88000	5.0	5.0	15.0	10.0
LONDON FIRE & EMERGENCY PLANNING AUTHORITY	28/11/2013	28/11/2016	1.50000	5.0	5.0	15.0	10.0
LANCASHIRE COUNTY COUNCIL	18/12/2015	18/12/2018	1.50000	10.0	10.0	15.0	5.0
<u>OTHER INVESTMENTS</u>							
STANDARD LIFE (IGNIS) LIQUIDITY FUND	25/01/2010			15.0	15.0	15.0	0.0
LGIM STERLING LIQUIDITY FUND	23/08/2012			2.7	2.7	15.0	12.3
FEDERATED (PRIME RATE) STERLING LIQUIDITY FUND	15/06/2009			7.1	7.1	15.0	7.9
SANTANDER (180 DAYS CALL ACCOUNT)	23/11/2015		0.90000	10.0			
SANTANDER (180 DAYS CALL ACCOUNT)	03/08/2016		0.90000	10.0			
SANTANDER (180 DAYS CALL ACCOUNT)	09/08/2016		0.90000	10.0	30.0	30.0	0.0
CCLA LOCAL AUTHORITY PROPERTY FUND	30/01/2014			25.0			
STANDARD LIFE - DIVERSIFIED GROWTH FUND	22/12/2014			5.0			
NEWTON - DIVERSIFIED GROWTH FUND	22/12/2014			5.0	35.0	40.0	5.0
TOTAL INVESTMENTS					290.3	290.3	
HERITABLE BANK	28/06/2007	29/06/2009	6.42000	5.0	5.0	0.0	-5.0

Treasury Management Strategy Statement and Annual Investment Strategy

Mid-year Review Report 2016/17

1 Background

The Council operates a balanced budget, which broadly means cash raised during the year will meet its cash expenditure. Part of the treasury management operations ensure this cash flow is adequately planned, with surplus monies being invested in low risk counterparties, providing adequate liquidity initially before considering optimising investment return.

The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer term cash flow planning to ensure the Council can meet its capital spending operations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses, and on occasion any debt previously drawn may be restructured to meet Council risk or cost objectives.

Accordingly, treasury management is defined as:

“The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”

2 Introduction

The Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management (revised 2011) was adopted by this Council on (*insert date*).

The primary requirements of the Code are as follows:

1. Creation and maintenance of a Treasury Management Policy Statement which sets out the policies and objectives of the Council's treasury management activities.
2. Creation and maintenance of Treasury Management Practices which set out the manner in which the Council will seek to achieve those policies and objectives.
3. Receipt by the full council of an annual Treasury Management Strategy Statement - including the Annual Investment Strategy and Minimum Revenue Provision Policy - for the year ahead, a **Mid-year Review Report** and an Annual Report (stewardship report) covering activities during the previous year.
4. Delegation by the Council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions.
5. Delegation by the Council of the role of scrutiny of treasury management strategy and policies to a specific named body. For this Council the delegated body is the Executive and Resources PDS Committee:

This mid-year report has been prepared in compliance with CIPFA's Code of Practice on Treasury Management, and covers the following:

- An economic update for the first part of the 2016/17 financial year;
- A review of the Treasury Management Strategy Statement and Annual Investment Strategy;
- The Council's capital expenditure (prudential indicators);
- A review of the Council's investment portfolio for 2016/17;
- A review of the Council's borrowing strategy for 2016/17;
- A review of any debt rescheduling undertaken during 2016/17;
- A review of compliance with Treasury and Prudential Limits for 2016/17.

3 Economic update

UK GDP growth rates in 2013 of 2.2% and 2.9% in 2014 were strong but 2015 was disappointing at 1.8%, though it still remained one of the leading rates among the G7 countries. Growth improved in quarter 4 of 2015 from +0.4% to 0.7% but fell back to +0.4% (2.0% y/y) in quarter 1 of 2016 before bouncing back again to +0.7% (2.1% y/y) in quarter 2. During most of 2015, the economy had faced headwinds for exporters from the appreciation during the year of sterling against the Euro, and weak growth in the EU, China and emerging markets, plus the dampening effect of the Government's continuing austerity programme. The referendum vote for Brexit in June this year delivered an immediate shock fall in confidence indicators and business surveys, pointing to an impending sharp slowdown in the economy. However, subsequent surveys have shown a sharp recovery in confidence and business surveys, though it is generally expected that although the economy will now avoid flat lining, growth will be weak through the second half of 2016 and in 2017.

The Bank of England meeting on August 4th addressed this expected slowdown in growth by a package of measures including a cut in Bank Rate from 0.50% to 0.25%. The Inflation Report included an unchanged forecast for growth for 2016 of 2.0% but cut the forecast for 2017 from 2.3% to just 0.8%. The Governor of the Bank of England, Mark Carney, had warned that a vote for Brexit would be likely to cause a slowing in growth, particularly from a reduction in business investment, due to the uncertainty of whether the UK would have continuing full access, (i.e. without tariffs), to the EU single market. He also warned that the Bank could not do all the heavy lifting and suggested that the Government will need to help growth by increasing investment expenditure and possibly by using fiscal policy tools (taxation). The new Chancellor Phillip Hammond announced after the referendum result, that the target of achieving a budget surplus in 2020 will be eased in the Autumn Statement on November 23.

The Inflation Report also included a sharp rise in the forecast for inflation to around 2.4% in 2018 and 2019. CPI has started rising during 2016 as the falls in the price of oil and food twelve months ago fall out of the calculation during the year and, in addition, the post referendum 10% fall in the value of sterling on a trade weighted basis is likely to result in a 3% increase in CPI over a time period of 3-4 years. However, the MPC is expected to look thorough a one off upward blip from this devaluation of sterling in order to support economic growth, especially if pay increases continue to remain subdued and therefore pose little danger of stoking core inflationary price pressures within the UK economy.

The American economy had a patchy 2015 with sharp swings in the growth rate leaving the overall growth for the year at 2.4%. Quarter 1 of 2016 disappointed at +0.8% on an annualised basis while quarter 2 improved, but only to a lacklustre +1.4%. However, forward indicators are pointing towards a pickup in growth in the rest of 2016. The Fed. embarked on its long anticipated first increase in rates at its December 2015 meeting. At that point, confidence was high that there would then be four more increases to come in 2016. Since then, more downbeat news on the international scene and then the Brexit vote, have caused a delay in the timing of the second increase which is now strongly expected in December this year.

In the Eurozone, the ECB commenced in March 2015 its massive €1.1 trillion programme of quantitative easing to buy high credit quality government and other debt of selected EZ countries at a rate of €60bn per month; this was intended to run initially to September 2016 but was extended to March 2017 at its December 2015 meeting. At its December and March meetings it progressively cut its deposit facility rate to reach -0.4% and its main refinancing rate from 0.05% to zero. At its March meeting, it also increased its monthly asset purchases to €80bn. These measures have struggled to make a significant impact in boosting economic growth and in helping

inflation to rise from around zero towards the target of 2%. GDP growth rose by 0.6% in quarter 1 2016 (1.7% y/y) but slowed to +0.3% (+1.6% y/y) in quarter 2. This has added to comments from many forecasters that central banks around the world are running out of ammunition to stimulate economic growth and to boost inflation. They stress that national governments will need to do more by way of structural reforms, fiscal measures and direct investment expenditure to support demand in their economies and economic growth.

Japan is still bogged down in anaemic growth and making little progress on fundamental reform of the economy while Chinese economic growth has been weakening and medium term risks have been increasing.

4 Treasury Management Strategy Statement and Annual Investment Strategy update

The Treasury Management Strategy Statement (TMSS) for 2016/17 was approved by this Council on 22nd February 2016. A subsequent revision was approved by Council on 26th September 2016, which included the following:

- a reduction to the sovereign rating criteria to AA-;
- a reduction to the individual counterparty rating criteria to BBB+;
- an increase to the maximum investment period for UK banks in Banks 1C;
- the inclusion of investments with Housing Associations; and
- the inclusion of Variable Net Asset Value Money Market Funds.

5 Investment Portfolio

In accordance with the Code, it is the Council's priority to ensure security of capital and liquidity, and to obtain an appropriate level of return which is consistent with the Council's risk appetite. As set out in Section 3, it is a very difficult investment market in terms of earning the level of interest rates commonly seen in previous decades as rates are very low and in line with the current 0.25% Bank Rate. The continuing potential for a re-emergence of a Eurozone sovereign debt crisis together with other risks which could impact on the creditworthiness of banks, prompts a low risk strategy. Given this risk environment, investment returns are likely to remain low.

Details of the Council's investment activity during the first six months of 2016/17 are provided in paragraphs 3.2.2 to 3.4.2 of the covering report and lists of current investments are provided in Appendices 3 (in maturity date order) and 4 (by counterparty). Excluding the frozen Heritable investment of £5m (98% of which has now been recovered), the Council held £290.3m of investments as at 30th September 2016 (£285.2m as at 30th June 2016).

The Director of Finance confirms that the approved limits within the Annual Investment Strategy were not breached during the first six months of 2016/17.

The Council's budget for interest on investments in 2016/17 is £3.491m, which is based on an assumed interest rate of 1.00% for new investments. Despite the reduced interest rates being earned on new investments made on recent investments, higher levels of balances available for investment mean that a surplus of £250k is currently projected for the 2016/17 financial year.

Investment Counterparty criteria

The current investment counterparty criteria selection approved in the TMSS is meeting the requirement of the treasury management function.

6 Borrowing

The Council's capital financing requirement (CFR) for 2016/17 is £3.8m. The CFR denotes the Council's underlying need to borrow for capital purposes. If the CFR is positive the Council may borrow from the PWLB or the market (external borrowing) or from internal balances on a temporary basis (internal borrowing). The Council does not borrow to finance its capital expenditure and has, in recent years, only had to borrow short-term (for cashflow purposes) on a very few occasions.

No borrowing is currently anticipated during this financial year or in any later financial year.

Prudential and Treasury Indicators – Mid-Year Review 2016/17

The old capital control system was replaced in April 2004 by a prudential system based largely on self-regulation by local authorities themselves. At the heart of the system is The Prudential Code for Capital Finance in Local Authorities, developed by CIPFA. The Code requires the Council to set a number of prudential indicators designed to monitor and control capital expenditure, financing and borrowing. The indicators for 2016/17 were approved by the Executive and the Council in February 2016 and this Annex sets out the actual performance against those indicators in the first six months, updating them where necessary. Prudential and Treasury Indicators are relevant for the purposes of setting an integrated treasury management strategy.

The Council is required to indicate if it has adopted the CIPFA Code of Practice on Treasury Management. This original 2001 Code was adopted by the full Council in February 2002 and the revised 2011 Code was initially adopted by full Council in February 2012.

Prudential Indicators for Capital Expenditure

This table shows the revised estimates for capital expenditure and the changes since the Capital Programme for 2016/17 was agreed in February 2016. The decrease in the latest estimate for 2016/17 is mainly the result of slippage in expenditure originally planned for 2016/17 into future years, as highlighted in previous reports to the Executive and to PDS Committees.

Capital Expenditure by Portfolio	2016/17 Original Estimate £m	2016/17 Revised Estimate £m
Education	36.3	18.7
Renewal & Recreation	5.2	3.4
Environment	8.2	10.4
Care Services	13.6	5.6
Resources	19.3	25.8
Public Protection & Safety	-	0.1
Less: estimated slippage	-5.0	-5.0
Total	77.6	59.0

Changes to the Financing of the Capital Programme

The table below draws together the main strategy elements of the capital expenditure plans (above), highlighting the original supported and unsupported elements of the capital programme, and the expected financing arrangements of this capital expenditure.

Capital Expenditure	2016/17 Original Estimate £m	2015/16 Revised Estimate £m
Supported	77.6	59.0
Unsupported	-	-
Total spend	77.6	59.0
Financed by:		
Capital receipts	18.7	4.4
Capital grants/contributions	51.0	28.9

General Fund	-	-
Revenue contributions	7.9	25.7
Total financing	77.6	59.0
Borrowing need	-	-

Changes to the Prudential Indicators for the Capital Financing Requirement, External Debt and the Operational Boundary

It is a statutory duty for the Council to determine and keep under review the “Affordable Borrowing Limits”, which comprise external / internal borrowing and other long-term liabilities, mainly finance leases. The Council’s approved Treasury and Capital Prudential Indicators (affordability limits) are outlined in the approved TMSS. The table below shows the expected “worst case” debt position over the period. This is termed the Operational Boundary. Bromley has an operational “borrowing” limit (Operational Boundary) of £30m, although in practice, this limit is never in danger of being breached.

The Authorised Limit, which represents the limit beyond which borrowing is prohibited, is another of the prudential indicators and needs to be set and revised by Members. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003 and, for Bromley, this figure has been set at £60m.

The table also shows the CFR, which is the underlying external need to incur borrowing for a capital purpose. The Council’s capital financing requirement (CFR) as at 1st April 2016 was £3.8m. If the CFR is positive, the Council may borrow from the PWLB or the market (external borrowing) or from internal balances on a temporary basis (internal borrowing). The Council’s CFR relates to liabilities arising from finance leases entered into in recent years in respect of various items of plant and equipment. The Council currently has no external borrowing as such.

Prudential Indicators	2016/17 Original Estimate £m	2016/17 Revised Estimate £m
CFR	2.6	3.8
Debt – Operational Boundary		
Borrowing	10.0	10.0
Other long-term liabilities	20.0	20.0
Total Operational Boundary	30.0	30.0
Debt – Authorised Boundary		
Borrowing	30.0	30.0
Other long-term liabilities	30.0	30.0
Total Operational Boundary	60.0	60.0

Other Prudential Indicators

Other indicators designed to control overall borrowing and exposures to interest rate movements are included in the summary table below, which will require the approval of full Council.

Prudential and Treasury Indicators - Summary

	2016/17	2016/17
	Original Estimate	Revised Estimate
Total Capital Expenditure	£77.6m	£59.0m
Ratio of financing costs to net revenue stream	0.0%	0.0%
Net borrowing requirement (net investments for Bromley)		
brought forward 1 April	£282.3m	£261.1m
carried forward 31 March	£245.3m	£244.4m
in year borrowing requirement (reduction in net investments for Bromley)	-£37.0m	-£16.7m
Estimated CFR as at 31 March (finance lease liability)	£2.6m	£3.8m
(NB. Actual CFR as at 31 March 2015 (finance lease liability) = £4.3m)		
Annual change in Cap. Financing Requirement	-£0.6m	+£0.6m
Incremental impact of capital investment decisions	£ p	£ p
Increase in council tax (band D) per annum	-	-

TREASURY MANAGEMENT INDICATORS	2016/17 Original Estimate	2016/17 Revised Estimate
Authorised Limit for external debt -		
borrowing	£30.0m	£30.0m
other long term liabilities	£30.0m	£30.0m
TOTAL	£60.0m	£60.0m
Operational Boundary for external debt -		
borrowing	£10.0m	£10.0m
other long term liabilities	£20.0m	£20.0m
TOTAL	£30.0m	£30.0m
Upper limit for fixed interest rate exposure	100%	100%
Upper limit for variable rate exposure	20%	20%
Upper limit for total principal sums invested beyond year-end dates	£170.0m	£170.0m

Report No.
CSD16156

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 23 November 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: (All Wards);

1. Reason for report

- 1.1 This report draws the Committee's attention to reports on the draft agenda for the next meeting of the Executive on 30th November 2016. Members are requested to bring a copy of their Executive agenda to the PDS Committee's meeting.
-

2. **RECOMMENDATION**

The Committee is recommended to select priority issues from the Executive agenda for pre-decision scrutiny.

Impact on Vulnerable Adults and Children

1. Summary of Impact: None
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic services
 4. Total current budget for this head: £335,590
 5. Source of funding: 2016/17 revenue budget
-

Personnel

1. Number of staff (current and additional): 8 (7.27fte)
 2. If from existing staff resources, number of staff hours: Not applicable
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision
-

Procurement

1. Summary of Procurement Implications: None
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

3.1 At each meeting, Members of this Committee have the opportunity to carry out pre-decision scrutiny of items for decision at forthcoming Executive meetings. This report identifies the reports expected for the next meeting of the Executive on 30th November 2016 to enable the Committee to prioritise which reports should be scrutinised. At the time of writing, this is the draft list of expected reports but it is likely that the list may be changed before the agenda is published on Thursday 17th November.

Part 1

Budget Monitoring 2016/17 1
Capital Programme Monitoring – 2nd Quarter 2016/17 1
Council Tax Support/Reduction Scheme 2017/18 1 2
Implementing Children’s Service Improvement Plan 1 2
Tackling Troubled Families Update/Drawdown 2 4
Strategic School Health Team – Gateway Report 2 4
Carelink (including Telecare) Service – Update (Part 1) 2 4
Homeless Contingency Needs Grant – Drawdown 4
SEN Transport Framework – Procurement Strategy 2
Basic Need Capital Programme Report 2
Updated Local Development Scheme 2
Proposed Quietway Reports in Bromley 2 3
Coney Hill, Oxted, Landfill Site Monitoring 2 3

Part 2

Lending Proposal 1 2
Carelink (including Telecare) Service – Update (Part 2) 2 4
Deprivation of Liberty Safeguards 2 4
Parking Contract Award 2 5
Chislehurst Library – Heads of Terms 1 2
St George’s CE Primary School - Award of Contract for Construction Works 2
Stewart Fleming Primary School Construction Scheme - Procurement Strategy 2

Key –

- 1 Reports recommended for pre-decision scrutiny by this PDS Cttee;
- 2 Reports which are key or private decisions;
- 3 Reports being considered at Environment PDS Committee on 8th November 2016
- 4 Report being considered at Care Services PDS Committee on 15th November 2016
- 5 Report being considered at Environment PDS Committee on 24th November 2016

3.2 Under the Council’s arrangements for decision making by individual executive portfolio holders, any reports covering the Resources Portfolio Holder’s proposed decisions are set out under separate headings on this agenda.

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/Financial/Legal/Personnel/Commissioning
Background Documents: (Access via Contact Officer)	Forward Plan published on 1 st November 2016

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Report No.
CSD16157

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 23 November 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME 2016/17

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: (All Wards);

1. Reason for report

- 1.1 This report offers the Committee an opportunity to consider its work programme for 2016/17, including scheduled meetings and PDS working groups. The Committee has nine meetings scheduled during 2016/17 – the dates are set out in Appendix 1, with a draft list of the items to be considered.
- 1.2 In addition, the Committee is requested to consider and approve amended terms of reference for the Contracts Sub-Committee.
-

2. **RECOMMENDATIONS**

- (1) **The Committee is requested to consider its work programme and indicate any changes or any particular issues that it wishes to scrutinise.**
- (2) **That the amended terms of reference for the Contracts Sub-Committee (as set out in paragraph 3.7 of this report) be approved.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: None
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £335,590
 5. Source of funding: 2016/17 revenue budget
-

Personnel

1. Number of staff (current and additional): 8 posts (7.27 fte)
 2. If from existing staff resources, number of staff hours: Not applicable
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Procurement

1. Summary of Procurement Implications: None
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of committee members in setting their future work programme.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Meeting Schedule

- 3.1 Each PDS Committee determines its own work programme, balancing the roles of (i) pre-decision scrutiny and holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. This Committee has the additional role of providing a lead on scrutiny issues and coordinating PDS work.
- 3.2 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a select committee style meeting focused on a single key issue or any other method.
- 3.3 A schedule of the Committee’s meetings in 2016/17 is attached at [Appendix 1](#), along with draft lists of reports. The timing of meetings is tied to the need to pre-scrutinise Executive agendas. As in previous years, question sessions with the Leader, Resources Portfolio Holder and Chief Executive are being arranged.

Sub-Committees and Working Groups

- 3.4 The Policy Development and Scrutiny Toolkit suggests that each Committee should aim to carry out no more than two or three full scale reviews each year, and it offers guidance and techniques for prioritising reviews. At a time of pressure on Member and officer resources it is important that any additional work is carefully targeted at priority issues where improvements can be achieved. In recent years, this Committee has examined a number of issues through its Working Groups - part of the Committee’s workload may include follow-up work on some of these reviews.
- 3.5 A schedule of Sub-Committees and Working Groups across all PDS Committees is attached as [Appendix 2](#) to this report. This will be updated for future meetings as other PDS Committees meet and confirm which Working Groups to appoint.

Contracts Sub-Committee – Terms of Reference

- 3.6 In 2015/16 the Committee established a Contracts Working Group which met seven times under the chairmanship of Councillor Stephen Wells. Following the Constitution Improvement Working Group’s fifth report, Council approved the establishment of a Contracts Sub-Committee, as a Sub-Committee of this Committee. The Sub-Committee has met on 22nd June, 24th August and 2nd November 2016.
- 3.7 At its most recent meeting on 2nd November 2016, the Sub-Committee considered a report proposing amended terms of reference to clarify the Sub-Committee’s role. The original terms of reference were -

“To undertake the policy development and scrutiny role in respect of the Council’s commissioning and contracts functions (whilst respecting the responsibilities of service PDS Committees) and report to Executive and Resources PDS Committee as appropriate.”

Following detailed consideration, it was agreed that the Sub-Committee should recommend to this Committee the adoption of the following proposed terms of reference -

“To undertake the policy development and scrutiny role in respect of the Council’s commissioning and contracts functions (whilst respecting the responsibilities of service PDS Committees) and report to Executive and Resources PDS Committee as appropriate.

This will include –

- *promoting best practice across the Council on commissioning, contracts and contract monitoring issues;*
- *reviewing the corporate contracts register and in particular the “commissioning journey” for contracts with a value of £500,000 and above, or any contracts where there is a defined risk, making recommendations as appropriate;*
- *considering contracts issues raised by the Executive, Policy Development and Scrutiny Committees and the Audit Sub-Committee;*
- *making recommendations to Audit Sub-Committee on the Contract Procedure Rules;*
- *making any other contractual related recommendations to the Chief Executive and the Executive as appropriate.”*

3.8 The Chairman of the Sub-Committee stressed that the role of the Sub-Committee was to review contracts that could teach the Council and its Members something, ensuring that lessons were learnt. He considered that it was important that service PDS Committees were reviewing the contracts register for their own services on a regular basis - the Contracts Sub-Committee should not become a repository for all contract issues as a result of the service PDS Committees not adequately fulfilling their responsibilities in terms of scrutiny of the contracts register. This view was endorsed by the Sub-Committee Members who agreed that the contracts register should be regularly reviewed by the PDS Committees.

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/Financial/Legal/Personnel/Commissioning
Background Documents: (Access via Contact Officer)	Previous work programme reports Contracts Sub-Committee, 2 nd November 2016 – report and minutes on Terms of Reference

COMMITTEE MEETING SCHEDULE 2016/17

Meeting 1: Thursday 12th May 2016

Standard items (Matters Arising/Forward Plan/Executive Agenda/PDS Updates/Work Programme)
Corporate Contracts Register
Bromley Youth Employment Project - Monitoring

Meeting 2: Wednesday 8th June 2016

Standard items (Matters Arising/Forward Plan/Executive Agenda/Work Programme)

Meeting 3: Thursday 7th July 2016

Standard items (Matters Arising/Forward Plan/Executive Agenda/Work Programme)
Scrutiny of the Resources Portfolio Holder
Monitoring Report: Customer Services
Monitoring Report: Revenues Service
Monitoring Report: Benefits Service
Monitoring Report: Exchequer Services
Section 106 Monitoring
Mobile Phone Contract and Annual IT Support Contracts

Meeting 4: Wednesday 7th September 2016

Standard items (Matters Arising/Forward Plan/Executive Agenda/Work Programme)
Corporate Contracts Register
Scrutiny of the Chief Executive
Local Government Ombudsman Annual Report

Meeting 5: Wednesday 12th October 2016

Standard items (Matters Arising/Forward Plan/ Executive Agenda/Work Programme)
Monitoring Report: BT ICT Support Contract

Meeting 6: Wednesday 23rd November 2016

Standard items (Matters Arising/Forward Plan/Executive Agenda/Work Programme)
Scrutiny of the Leader

Meeting 7: Wednesday 4th January 2017

Standard items (Matters Arising/Forward Plan/Executive Agenda/Work Programme)
Scrutiny of the Resources Portfolio Holder
Monitoring Report: Customer Services
Monitoring Report: Revenues Service
Monitoring Report: Benefits Service
Monitoring Report: Exchequer Services

Meeting 8: Wednesday 1st February 2017

Standard items (Matters Arising/Forward Plan/Executive Agenda/Work Programme)
Corporate Contracts Register
Monitoring Report: Agency Staff Contract (Adecco)
Scrutiny of the Chief Executive

Meeting 9: Wednesday 15th March 2017

Standard items (Matters Arising/Forward Plan/Executive Agenda/Work Programme)
Scrutiny of the Leader
Annual PDS Report for 2016/17

To be allocated: Monitoring Report: TFM Contract (Amey)

PDS SUB-COMMITTEES AND WORKING GROUPS 2016/17

SUBJECT	DURATION	MEMBERSHIP
EXECUTIVE AND RESOURCES PDS		
Contracts Sub-Committee	Met on 22 nd June, 24 th August and 2 nd November 2016. Next meetings on 8 th December 2016, 31 st January and 11 th April 2017.	Cllrs Stephen Wells (Ch), Simon Fawthrop, William Huntington-Thresher, Russell Mellor, Keith Onslow, Chris Pierce & Angela Wilkins
CARE SERVICES PDS		
Health Scrutiny Sub-Committee	Met on 8 th June and 2 nd November 2016; next due to meet on 9th March 2017.	Cllrs Judi Ellis (Ch), Ruth Bennett, Kevin Brooks, Mary Cooke, Hannah Gray, David Jefferys, Terence Nathan, Catherine Rideout, Charles Rideout & Pauline Tunnicliffe
Our Healthier South East London Joint Health Overview and Scrutiny Committee (with Bexley, Greenwich, Lambeth, Lewisham & Southwark)	Met on 1 st February 2016, 26 th April 2016, 17 th May and 11 th October 2016. Due to meet on 28 th November 2016	Cllr Judi Ellis
EDUCATION SELECT COMMITTEE		
Education Budget Sub-Committee	Met on 1 st November 2016. Next due to meet on 31 st January 2017	Cllrs Neil Reddin (Ch), Kathy Bance, Julian Benington, Nicholas Bennett, Alan Collins & Judi Ellis
ENVIRONMENT PDS		
Streetscene Working Group	First meeting on 11 th October 2016.	Cllrs Ian Dunn, William Huntington-Thresher, Chris Pierce, Sarah Phillips & Catherine Rideout
Highways and Footways Working Group	Proposed to meet before Christmas.	Cllrs David Cartwright, Ian Dunn, Samaris Huntington-Thresher, William Huntington-Thresher, Angela Page & Melanie Stevens.
Congestion Working Group	To start after Highways and Footways WG	To be confirmed
PUBLIC PROTECTION AND SAFETY PDS		
RENEWAL AND RECREATION PDS		
Beckenham Working Group	Last met on 27 th October 2016. Next meeting on 12 th January 2017.	Cllr Michael Tickner (Ch) and ward councillors.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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